

ATTENTION: Filing this paper form will create additional manual steps and will delay processing your return!

The Wisconsin Department of Revenue (WDOR) strongly recommends you use the pre-printed form or use one of the three electronic filing options below:

- **Sales Internet Process (SIP):** File electronically through SIP at www.salestax.dor.state.wi.us. To use SIP you need a logon ID and password. To apply for this logon ID and to begin filing your tax returns go to www.salestax.dor.state.wi.us. More information about SIP is available at www.dor.state.wi.us/eserv/sip.html or by calling (608) 261-6261.
- **File Transmission File:** Transmit your sales and use tax return file. For more information on how the File Transmission process works and how it may benefit you, visit www.dor.state.wi.us/eserv/file/index.html.
- **TeleFile Sales and Use Tax:** Use a touch tone phone to file your sales and use tax return electronically. More information about TeleFile sales and use tax can be found at www.dor.state.wi.us/eserv/e-sales.html.
- **Use this form only if** you cannot file your pre-printed form or are not able to use any of the three e-filing options listed above.

Form ST-12

FEIN / SSN

Wisconsin Sales and Use Tax Return
(State, County, and Stadium Sales and Use Tax)

Reporting Period

Beg Date:

End Date:

Tax Account Number

For Dept Use Only

Due Date



USE ONLY BLACK INK

- Check if address or name change (note changes at left)
- Check if this is an amended return
- Check if correspondence is included

Step A Sales Tax – State

1 Total sales 1 _____

Subtractions from total sales:

2 Sales for which you received exemption certificates 2 _____

3 Sales of exempt property and services (sales that occurred outside Wisconsin, real property, groceries and highway fuel, etc.) 3 _____

4 Sales returns, allowances, and bad debts 4 _____

5 Other (sales tax included in line 1, etc.) 5 _____

6 Total subtractions (add lines 2 through 5) 6 _____

7 Sales subject to state sales tax (subtract line 6 from line 1) 7 _____

8 State sales tax (line 7 x .05) 8 _____

Step B Sales Tax – County and Stadium

NOTE: To report county sales tax for **more than 3** counties, leave lines 9 through 11 blank, and complete and enclose Schedule CT. To obtain a Schedule CT, go to www.dor.state.wi.us or call (608) 266-1961. For tax questions, call (608) 266-2776.

➤ **County Sales Tax**

County Code <i>(see instructions)</i>	County Name <i>(first 5 letters)</i>	Sales Subject to County Sales Tax
9a _____	9b _____	9c _____
10a _____	10b _____	10c _____
11a _____	11b _____	11c _____

12 Total sales subject to county sales tax (total of lines 9c through 11c or total from Schedule CT, Column 1) 12a _____ x .005 = 12b _____

➤ **Stadium Sales Tax**

Sales Subject to Stadium Sales Tax	
13 Baseball stadium district taxable sales (Milwaukee, Ozaukee, Racine, Washington, & Waukesha counties)	13a _____ x .001 = 13b _____
14 Football stadium district taxable sales (Brown County)	14a _____ x .005 = 14b _____

Step C Sales Tax Before Discount

15 Total sales tax (add TAX amounts from lines 8, 12b, 13b, and 14b) 15 _____

Step D Discount and Net Sales Tax

16 Total sales tax (fill in amount from line 15) 16 _____

17 Discount—Applies only if return is filed and tax is paid by due date $\left\{ \begin{array}{l} \text{If line 16 is } \$0 \text{ to } \$10, \text{ enter the amount from line 16.} \\ \text{If line 16 is } \$10 \text{ to } \$2,000, \text{ enter } \$10. \text{ If line 16 is greater} \\ \text{than } \$2,000, \text{ multiply line 16 by } .005 \text{ and enter the result.} \end{array} \right\}$ 17 _____

18 Net sales tax (subtract line 17 from line 16) 18 _____

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A
X

Step E Use Tax – State

19 Purchases subject to state use tax 19a _____ x .05 = 19b _____

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X

Step F Use Tax – County and Stadium \longrightarrow

NOTE: To report county use tax for **more than 3** counties, leave lines 20 through 22 blank, and complete and enclose Schedule CT. To obtain a Schedule CT, go to www.dor.state.wi.us or call (608) 266-1961. For tax questions, call (608) 266-2776.

County Use Tax

County Code <i>(see instructions)</i>	County Name <i>(first 5 letters)</i>	Purchases Subject to County Use Tax
20a _____	20b _____	20c _____
21a _____	21b _____	21c _____
22a _____	22b _____	22c _____

23 Total purchases subject to county use tax (total of lines 20c through 22c or total from Schedule CT, Column 2) 23a _____ x .005 = 23b _____

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X

Stadium Use Tax

	Purchases Subject to Stadium Use Tax
24 Baseball stadium district taxable purchases (Milwaukee, Ozaukee, Racine, Washington & Waukesha counties) 24a _____ x .001 = 24b _____	
25 Football stadium district taxable purchases (Brown County) 25a _____ x .005 = 25b _____	

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X

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X

Step G Total Amount Due

26 Total sales and use taxes (add TAX amounts from lines 18, 19b, 23b, 24b, and 25b) . . 26 _____

27 Interest 27 _____

28 Late filing fee (\$20) and negligence penalty 28 _____

29 Total amount due (add lines 26, 27, and 28) 29 _____

Step H Sign and date this return, enclose payment and mail to:

Wisconsin Department of Revenue
Box 93389
Milwaukee WI 53293-0389

Check if this is your final return.
Enter date business was discontinued _____
(month) (day) (year)

Check if you are making your payment by Electronic Funds Transfer (EFT)

Your Signature	Date	Daytime Phone
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For Dept. Use Only

